

Below are instructions for setting up an account on Parchment.

I have also included a youtube video with instructions on how to set up an account. You can skip over the steps from time 1:16-1:48 on the video.

<https://youtu.be/lbp9Y5-mGIw>

Start at the following

<https://www.parchment.com/>

Create Account (top right of screen)

Learners or Parents (Green Circle)

Demographics- fill out (use personal email address- not school)

Selection Option - drop down (pick yes)

Checkbox for parent permission

Then click sign up

Check email for verifications code

Type in verification code

Click orders (at the top of the page) \*no need to fill out additional contact information\*

Create new order

Click on the Blue + sign

Type 'Rochester Community' into the box

Click Add when our school name pops up

Click currently enrolled

Answer DOB/Gender/First year of HS

Waive your rights

Click Consent and Request

Click Green order button

Send to yourself

Have a parent sign their name

Click Continue

Click Green complete order